



Base Promotions



About Us:

786 FSS Base Promotions team is the base-level office of primary responsibility for all enlisted and officers' Promotion Programs at Ramstein Air Base. We assist Senior Raters, Commanders, First Sergeants, Commander's Support Staffs and all military members with guidance and procedures on promoting and demoting programs. Below are some of the programs that we manage:

- Reserve and Active Officer Promotion preparation (for example, providing Officer Pre-Selection Briefs (OPB) to all eligible members)
- Notify Senior Raters of all officer special program & promotion results
- Manage Weighted Airman Promotion System (WAPS) eligibility
- Officer and enlisted supplemental requests
- Determine promotion eligibility for Ramstein members

Contact Information:

- Promotions: 786fss.dpmpppromotions@us.af.mil

Frequently Asked Questions:

Q: I have a pending promotion sequence number; however, I am unable to complete the required EPME due to COVID-19 restrictions, what now?

A: AFPC will distribute a monthly roster identifying all members who have been placed in a promotion withhold due to non-completion of EPME via myPers Secure. A member of our Promotions team will coordinate the list with applicable Unit Commanders, requesting they make promotion recommendations for their respective Airmen. *Commanders may choose to allow members to be promoted while waiting to complete EPME or request members remain in withhold status until EPME requirements are met. Under these circumstances, if a member is unable to complete EPME

within the 179 day requirement in AFI 36-2502, they will retain their line number.

NOTE: Commanders are requesting to defer EPME until a class date is available, NOT waive the EPME requirement in its entirety.

If a member will never attend EPME (separating prior to attending) or does not have the retainability to attend the applicable course (ALS- 6 months, NCOA- 12 months, SNCOA- 12 months), a fully justified exception to policy (ETP) must be completed and signed by the Unit Commander. The ETP will include intent to obtain retainability, coordination with gaining Guard/Reserve unit that member will be required to attend, or any other pertinent information as applicable.

Once the roster and/or individual ETPs have been coordinated through each Unit Commander, the FSS representative will forward it to AFPC for removal of PME withhold. Local units must track those who are provided a waiver to ensure their attendance in the future.

Q: I am unable to complete my CDCs by the Promotion Eligibility Cutoff Date (PECD) due to COVID-19 restrictions to obtain my required skill level, what can I do?

A: Unit Commanders may approve Skill Level Waivers for Airmen who are unable to meet the minimum skill level requirements for promotion consideration. The signed Skill Level Waiver must be sent to the MPF for update to render the Airman eligible for promotion consideration.

Q: I am currently projected for promotion (all grades) and failed my Fitness Assessment (FA) prior to pinning on, can I still be promoted since I am unable to take my FA?

A: Yes, at your Commanders discretion. Commanders may submit a promotion recommendation letter to the servicing MPF to allow members to promote despite having a failed fitness assessment if the projected DOR is prior to 1 May 2021. MPFs will remove the withhold condition in MilPDS locally. Members with a failed FA and a projected DOR of 1 May 2021 or

later, will need to take and pass a FA prior to their promotion consummating.

Q: When will I be putting on SrA?

A: Fully qualified Airmen are promoted to SrA, when recommended by the promotion authority **in writing**, and have completed 36 months time-in-service and 20 months time-in-grade or 28 months time-in-grade whichever occurs first.

Q: I just graduated ALS and I have a DOR prior to graduation. When will my rank flip to SSgt?

A: The ALS Team will provide the Promotions Office with the graduation roster. All members that have a prior projected promotion will be removed from withhold and receive an EFF date of the graduation date. AFPC will then do a batch update to then match the EFF date to the DOR. This will flow over to Finance automatically. The process can take from 45-60 days.