



## Force Management



### About Us:

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The 786 FSS Force Management team are the Subject Matter Expert for 14 programs across Ramstein Air Base and our GSUs.

- Evaluations – Wing EFDP, Enlisted Master Eligibility Lists, processing and guidance for EPRs and OPRs
- Awards & Decorations - Decoration review and approval, updating unit awards, upload of decorations into PRDA, assistance to CSSs in updating MilPDS, Air Force Good Conduct Medal Rosters
- Classifications – G-Series Orders, Letter-in-Lieu of Orders (COVID-19 only), Special Duty Assignment Pay, Adverse Actions, and Order Amendments for newly arrived personnel

### Contact Information:

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- Evaluations: [786FSS/FSPM.Evaluations@us.af.mil](mailto:786FSS/FSPM.Evaluations@us.af.mil)
- Awards & Decorations: [786FSS.FSPM.Awardsdecorations@us.af.mil](mailto:786FSS.FSPM.Awardsdecorations@us.af.mil)
- Classifications: [786FSS.FSPM.Classifications@us.af.mil](mailto:786FSS.FSPM.Classifications@us.af.mil)

### Frequently Asked Questions:

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Q: Where can I find guidance to ensure I am completing my evaluation correctly?

A: AFI 36-2406 *Enlisted & Officer Evaluations* and the Total Force Evaluations Guide (available via MyPers) are excellent resources to determine the correct way to complete an evaluation.

Q: How do I obtain a LILO for finance?

A: Email a copy of your orders, date you began travel to Ramstein, and quarantine dates to our org box at

[786FSS.FSPM.Classifications@us.af.mil](mailto:786FSS.FSPM.Classifications@us.af.mil). Standard turnaround time is 3-5 business days.

Q: I just arrived to Ramstein and require a correction to my orders. How do I get my orders amended?

A: Email our org box at [786FSS.FSPM.Classifications@us.af.mil](mailto:786FSS.FSPM.Classifications@us.af.mil) with any applicable information and the reason for amendment. We will submit the amendments to AFPC within 3 duty days, and AFPC generally authenticates amendments in 3-5 duty days.

Q: How do I update my ribbon rack?

A: Contact your unit CSS for assistance. If they are unable to assist or if you do not have a CSS, email our org box at [786FSS.FSPM.Classifications@us.af.mil](mailto:786FSS.FSPM.Classifications@us.af.mil).

Q: I have an urgent decoration routing that I want to present before the member departs. How can I get it pushed through?

A: Contact our office at 480-9177 and request to expedite the specific decoration due to the member departing.

Q: Where can I find more information on specific Awards and Decorations?

A: Visit the AFPC Awards and Decorations Database at the following URL: <https://www.afpc.af.mil/Recognition/Decorations-and-Ribbons/>