



Ramstein Air Base

# Transition Assistance Program (TAP)



## 2025



### Timeline

Begin TAP 24 months before retirement and 18 months prior to separation.



### Start TAP

Visit the Ramstein TAP Website. E-mail documents under "begin TAP here" to initiate the process.



### Process

- 4 TAP Phases:
1. Individual Counseling
  2. Pre-Separation
  3. TAP Workshop & Tracks
  4. Capstone

# 1

## INDIVIDUALIZED INITIAL COUNSELING

After requesting to initiate the TAP process, service members are assigned a TAP counselor. The service member will meet with the TAP counselor to discuss post-transition plans and receive an explanation of TAP requirements.

# 2

## PRE-SEPARATION COUNSELING

📶 1 APR  
📶 15 APR  
📶 6 MAY  
📶 20 MAY  
📶 3 JUN  
📶 17 JUN

📶 1 JUL  
📶 15 JUL  
📶 5 AUG  
📶 19 AUG  
📶 2 SEPT  
📶 16 SEPT

📶 7 OCT  
📶 21 OCT  
📶 4 NOV  
📶 18 NOV  
📶 2 DEC  
📶 16 DEC

📶 VIRTUAL  
🕒 0830-1130

# 3

## 3A. TAP CORE WORKSHOP

📍 14-16 APR  
📍 28 APR- 2 MAY\* *RETIREE*  
📶 12-14 MAY  
📶 9-11 JUN  
📍 23-27 JUN\* *SEPARATEE*  
📶 14-16 JUL  
📍 28 JUL- 1 AUG\* *RETIREE*  
📶 11-13 AUG

📶 8-10 SEPT  
📍 22-26 SEPT\* *SEPARATEE*  
📶 29 SEPT- 1 OCT  
📍 27-31 OCT\* *RETIREE*  
📶 3-5 NOV  
📍 17-21 NOV\* *SEPARATEE*  
📶 1-3 DEC  
📶 15-17 DEC

**\*INCLUDES EMPLOYMENT TRACK**

📶 VIRTUAL

📍 IN-PERSON  
🕒 0830-1630

## 3B. 2-DAY TAP TRACKS

### EMPLOYMENT

📶 17-18 APR  
📶 15-16 MAY  
📶 12-13 JUN  
📶 17-18 JUL  
📶 14-15 AUG  
📶 11-12 SEPT  
📶 2-3 OCT  
📶 6-7 NOV  
📶 4-5 DEC  
📶 18-19 DEC

### C2E-VOCATIONAL

📶 10-11 APR  
📍 15-16 MAY  
📶 12-13 JUN  
📍 10-11 JUL  
📶 14-15 AUG  
📍 18-19 SEPT  
📶 16-17 OCT  
📍 13-14 NOV  
📶 11-12 DEC

### EDUCATION

📍 8-9 MAY  
📍 17-18 JUL  
📍 11-12 SEPT  
📍 23-24 OCT  
📍 20-21 NOV

### ENTREPRENEURSHIP

📍 10-11 APR  
📶 14-15 APR  
📶 1-2 MAY  
📍 5-6 JUN  
📶 12-13 JUN  
📶 10-11 JUL  
📍 4-5 AUG  
📶 14-15 AUG  
📶 11-12 SEPT  
📍 2-3 OCT  
📶 9-10 OCT  
📶 13-14 NOV  
📍 4-5 DEC  
📶 11-12 DEC

# 4

## CAPSTONE

Upon finishing TAP workshops, submit capstone documents to TAP counselor. Signatures from the member, counselor, and commander are needed to receive the DD2648. Must be completed between 90-365 days prior to separation/retirement.



### Visit Our Website

<https://www.86fss.com/mfrc/transition-assistance-program/>



### TAP Questions?

86FSS.FSFR.86FSSTAP@us.af.mil  
Bldg 2120, 480-5100/06371-47-5100





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## 2026



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# 1

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# 2

## PRE-SEPARATION COUNSELING

📶 5 JAN	📶 9 MAR	📶 26 MAY	📶 3 AUG	📶 13 OCT
📶 20 JAN	📶 23 MAR	📶 8 JUNE	📶 17 AUG	📶 26 OCT
📶 26 JAN	📶 13 APR	📶 29 JUNE	📶 8 SEPT	📶 9 NOV
📶 17 FEB	📶 27 APR	📶 7 JULY	📶 21 SEPT	📶 23 NOV
📶 23 FEB	📶 11 MAY	📶 20 JULY	📶 28 SEPT	📶 1 DEC
				📶 14 DEC

# 3

## 3A. TAP CORE WORKSHOP

📶 12-14 JAN	📶 4-6 MAY	📶 14-16 SEPT
📍 26-28 JAN* SEPARATEE	📶 18-20 MAY	📍 28-30 SEPT* SEPARATEE
📶 2-4 FEB	📍 1-3 JUNE* RETIREE	📶 5-7 OCT
📍 23-25 FEB* RETIREE	📶 15-17 JUNE	📍 19-21 OCT* RETIREE
📶 2-4 MAR	📍 13-15 JULY* SEPARATEE	📶 2-4 NOV
📍 16-18 MAR* ALL RANKS	📶 27-29 JULY	📍 16-18 NOV* SEPARATEE
📶 30 MAR-1 APR	📶 10-12 AUG	📶 30 NOV-2 DEC
📶 20-22 APR	📍 24-26 AUG* RETIREE	📍 7-9 DEC* ALL RANKS

## 3B. 2-DAY TAP TRACKS

### EMPLOYMENT

📶 21-22 JAN	📍 16-17 JULY
📍 29-30 JAN	📶 30-31 JULY
📶 5-6 FEB	📶 13-14 AUG
📍 26-27 FEB	📍 27-28 AUG
📶 5-6 MAR	📶 17-18 SEPT
📍 19-20 MAR	📍 1-2 OCT
📶 8-9 APR	📶 14-15 OCT
📶 23-24 APR	📍 22-23 OCT
📶 7-8 MAY	📶 5-6 NOV
📍 27-28 MAY	📍 19-20 NOV
📍 4-5 JUN	📶 3-4 DEC
📶 24-25 JUN	📍 10-11 DEC

### C2E-VOCATIONAL

📍 29-30 JAN
📶 18-19 FEB
📶 19-20 MAR
📶 29-30 APR
📶 13-14 MAY
📶 10-11 JUNE
📍 16-17 JULY
📍 5-6 AUG
📶 9-10 SEPT
📍 1-2 OCT
📍 22-23 OCT
📍 19-20 NOV
📍 10-11 DEC

### EDUCATION

📶 14-15 JAN
📶 11-12 MAR
📶 6-7 MAY
📶 22-23 JULY
📶 23-24 SEPT
📶 4-5 NOV
<b>REFRESH</b>
📶 25 MAR
📶 29 JULY
📶 16 DEC

### ENTREPRENEURSHIP

📶 22-23 JAN
📶 12-13 FEB
📍 26-27 FEB
📶 12-13 MAR
📶 16-17 APR
📍 4-5 JUNE
📍 10-11 AUG
📍 22-23 OCT
📍 14-15 DEC

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**Ramstein  
M&FRC**

# Transition Assistance Program



## About TAP

The Transition Assistance Program (TAP) is a Congressionally mandated program designed to make separation or retirement from service a well-planned, organized, and thoughtful progression that empowers Service Members to make informed career decisions, be competitive in a global workforce, and become positive contributors to their communities



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Military & Family Readiness Center

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